



**Kerala Cooperative Milk Marketing Federation Ltd.**  
**Head Office, Milma Bhavan, Pattom P.O Thiruvananthapuram-695 004**  
**PHONE: 0471-2786436, 2786424 E mail:marketing@milma.com**

**GST No :32AAAK5375M3ZE (KCMMF)**

**BID REF No KCMMF/MKTG/69/2025 dated 15/05/2025**

**TENDER FOR THE PRODUCTION, PACKING AND SUPPLY OF  
'MILMA CHOCOLATES '**



**Kerala Cooperative Milk Marketing Federation Ltd.**  
**Head Office, Milma Bhavan, Pattom P.O Thiruvananthapuram-695 004**

**No. KCMMF/MKTG/69/2025**

**15.05.2025**

**E-TENDER NOTICE**

The Kerala Cooperative Milk Marketing Federation Ltd. invites e-tender from reputed brand owners who manufactures and market Chocolates nationally, having fully automated plant with best in class facilities and quality control units capable of supplying chocolate variants as per the specification provided by us. The facility preferred shall be at par with international standards with adequate infrastructure capable of manufacturing and supplying chocolates to KCMMF continuously for a period of One year subject to the terms and conditions stipulated in tender document.

1. The bid shall be submitted in a two cover system consisting of Technical & Financial bid. The necessary documents if any may be uploaded along with the tender.
2. Detailed terms and conditions, scope of work as indicated in the bidding document of the above works is uploaded in the Kerala Government e-portal [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)

SL.No	Particulars	Details
1.	Bid Reference No.	<b>KCMMF/MKTG/69/2025</b>
2.	Total Estimated Cost	200 Lakhs
3.	Tender download	Can be downloaded from the Website : <a href="http://www.etenders.kerala.gov.in">www.etenders.kerala.gov.in</a>
4.	E.M.D	Rs.50,000/-
5.	Tender Fee	Rs.1,180/- including GST
6.	Bid submission starting date	16/05/2025 11.30 AM
7.	Last date and time of submission	26/05/2025 02.00 PM
8.	Date and time of opening	27/05/2025 02.00 PM

The Kerala Cooperative Milk Marketing Federation Ltd. shall have the right to accept/ reject the offer fully or partially without assigning any reason thereof.

**Managing Director**

## **GENERAL TERMS & CONDITIONS FOR E-PROCUREMENT**

This tender is an e-Tender and is being published online for carrying out the **Production, Packing and Supply of four different types of CHOCOLATES in various SKU's** to Central Products Dairy, KCMMF Ltd, Punnappra P.O., Alappuzha, Kerala- 688004, during the period mentioned in the tender. The tender is invited in two cover system from eligible individuals and registered firms through e-procurement portal of Government of Kerala (<https://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

### **A). Online Bidder registration process:**

Bidders should have a Class III Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on [www.cca.gov.in](http://www.cca.gov.in). Once the DSC is obtained, bidders have to register on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at **0471- 2577088, 2577188, 2577388** or **0484 – 2336006, 2332262** or through email: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in) for assistance in this regard.

### **B). Online Tender Process:**

The tender process shall consist of the following stages:

- i. Downloading of tender document:** Tender document will be available for free download on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- ii. Publishing of Corrigendum:** All corrigendum will be published on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and will not be available elsewhere.
- iii. Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- iv. Opening of Financial Bids:** Bids shall be opened and evaluation of the financial bid will be done on the date and time mentioned in critical date's section.

### **C). Documents Comprising Bid:**

#### **1. The First Stage (Pre-Qualification or Technical Cover based on 1 cover or 2 cover tender system):**

Pre-Qualification or Technical proposal shall contain the scanned copies of the documents that every bidder has to upload which are mentioned below

- a) Turn Over Details for past 2 years
- b) GST Number and Pan Card
- c) Registration Certificate
- d) P& L Statement for Past 2 Years
- e) FSSAI And ISO Certificates
- f) Machinery Details and Production Capacity Details
- g) Other Details mentioned in the Annexure format

#### **2. The Second Stage (*Financial Cover or as per tender cover system*):**

The Bidder shall complete the Price bid as per format given for download along with this tender.

**Note:** The blank price bid should be downloaded and saved on bidder's computer without changing file-name; otherwise price bid will not get uploaded. The bidder should fill in details in the same file and upload the same back to the website.

**Fixed price:** Prices quoted by the Bidder shall be fixed during the entire period of the contract and not subject to variation on any account after finalization of the contract. A bid submitted with an adjustable/ variable price quotation will be treated as non - responsive and will be rejected.

### **D). Tender Document Fees and Earnest Money Deposit (EMD)**

The Bidder shall pay, a tender document fees of Rs. 1180/- (Rupees One Thousand One hundred and Eighty Only) and Earnest Money Deposit (EMD) or Bid Security of Rs.50,000/- (Rupees Fifty Thousand Only). The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of bid security.

**Online Payment modes:** The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

- i. **State Bank of India (SBI) Internet Banking:** If a bidder has a SBI internet banking account, then, during the online bid submission process, bidder shall select SBI option and then select Internet banking option. The e-Procurement system will re-direct the bidder to SBI's internet banking page where he can enter his internet banking credentials and transfer the tender document and EMD amount.

- ii. **National Electronic Fund Transfer (NEFT)** If a bidder holds bank account in a different bank, then, during the online bid submission process, bidder shall select NEFT option. An online remittance form would be generated, which the bidder can use for transferring amount through NEFT either by using internet banking of his bank or visiting nearest branch of his bank. After obtaining the successful transaction Receipt No., the bidder has to update the same in e-Procurement system for completing the process of bid submission. Bidder should only use the details given in the Remittance form for making a NEFT payment otherwise payment would result in failure in e-Procurement system. **As NEFT payment status confirmation is not received by e-Procurement system on a real-time basis, bidders are advised to exercise NEFT mode of payment option at least 48 hours prior to the last date and time of bid submission to avoid any payment issues.**

NEFT payment should be done according to following guidelines:

- a) **Single transaction for remitting Tender document fee and EMD**: Bidder should ensure that tender document fees and EMD are remitted as one single transaction.
- b) **Account number as per Remittance Form only**: Account No. entered during NEFT remittance at any bank counter or during adding beneficiary account in Internet banking site should be the same as it appears in the remittance form generated for that particular bid by the e-Procurement system. Bidder should ensure that tender document fees and EMD are remitted only to the account number given in the Remittance form provided by e-Procurement system for that particular tender. Bidders must ensure that the banker inputs the Account Number (which is case sensitive) as displayed in the Remittance form. No additional information like bidder name, company name, etc. shall be entered in the account no. column along with account no. for NEFT remittance.
- c) **Only NEFT Remittance Allowed**: RTGS payments, Account to Account transfers, State Bank Group Transfers (GRPT) or Cash payments are not allowed and are treated as invalid mode of payments. Bidder must ensure that the banker does NEFT transaction only irrespective of the amount and specially instruct the banks not to convert the payment type to RTGS or GRPT.
- d) **Amount as per Remittance form**: Bidder should ensure that the amount being remitted is neither less nor higher than the amount shown in remittance form.
- e) **UTR Number**: Bidders should ensure that the remittance confirmation (UTR number) received after NEFT transfer should be updated as it is, in the e-Procurement system for tracking the payment.
- f) **One Remittance Form per Bidder and per Bid**: The remittance form provided by e-Procurement system shall be valid for that particular bidder and bid and should not be re-used for any other tender or bid or by any other

bidder.

Any transaction charges levied while using any of the above modes of online payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing “Success” during bid opening.

#### **E. SUBMISSION PROCESS:**

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit the tender through online on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) along with online payment of tender document fees and EMD.

For page-by-page instructions on bid submission process, please visit [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and click “Bidders Manual Kit” link on the home page

**It is necessary to click on “Freeze bid” link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.**

## **TERMS & CONDITIONS**

The Kerala Cooperative Milk Marketing Federation Ltd. invites e-tender from eligible competitive bidders for custom packing of different types of Chocolates to Central Products Dairy, KCMMF LTD, Punnappra P.O., Alappuzha, Kerala-688004.

### **1) Objective:**

- i. Production and supply of molded premium luxury milk chocolates and dark chocolates in various size denominations wrapped and packed adhering to quality requirements as specified by KCMMF.
- ii. Production and supply of bar line premium luxury chocolates in various size denominations wrapped and packed adhering to quality requirements as specified by KCMMF.

### **2) Pre-qualification criteria:**

Only those brand owners who meet the following pre qualification criteria will be short listed.

- I. The participating bidder shall have a registered functional office with communicable address, telephone, email and other adequate facilities required for exchange of communications with KCMMF.
- II. The supplier shall have minimum turnover of Rs 20 Crores in the last two financial years.
- III. The manufacturing facility shall be fully automated with sufficient staff strength including adequate number of experienced professionals/technologists/employees etc. engaged in the manufacture of chocolates and shall be capable of supplying the required quantity to KCMMF without break as per intent.
- IV. The plant shall have sufficient raw material and adequate finished goods warehouse space with storage facilities as approved by statutory bodies.
- V. The plant shall have adequate infrastructural facilities with required spare capacity for simultaneous production, packing and storage of all variants of chocolates agreed to be manufactured for KCMMF.
- VI. Valid Food Safety System Certification Scheme (FSSC) shall be maintained by the plant along with International Certification for Food Safety preferred.

Preference will be given to award winners for excellence in production or in possession of accolades (National/International) for the brand owned.

- VII. The manufacturer should have a valid GST number for the line of business engaged in.
- VIII. The facility should maintain the recommended quality standards and should possess in-house analytical facilities for timely analyses and up keeping quality parameters as deemed mandatory for the products manufactured. Priority will be given for manufacturer who are associated with other Co-operative Federations and have done Custom packing for chocolate variants.

(Note: The bidder shall submit documentary proof in support of the claims made. This shall be copies of certificates, letter of engagement, client certificate or contract agreement etc. This shall be uploaded along with the Technical Bid)

**Other Terms and Conditions:**

- 1) The bidder shall quote the rate per piece of chocolate in each category and size variant including GST, FOR Central Products Dairy, KCMMF Ltd, Punnappra P.O, Alappuzha, Kerala-688004. The cost of mould making charges shall also be included in the cost.
- 2) The short listed bidders shall send samples of products specified for verification. They shall also send similar products manufactured and marketed by them or custom packed for other agencies.
- 3) The selected bidder is expected to maintain high level of professional ethics and shall not act in any manner detrimental to KCMMF's interest.
- 4) The confirmed bidder shall arrange to custom pack the required quantity of products as demanded by KCMMF from time to time adhering to the composition mutually agreed and quality specifications for the individual product in various packages as per indent placed by KCMMF.
- 5) If the performance of the selected party is found unsatisfactory, KCMMF reserves the right to terminate the contract at any point of time without assigning any reason. Under such circumstances no financial compensation will be paid to the party.



- 6) The contract will be in force for a minimum period of one year from the date of executing the bipartite agreement and can be renewed for further period on mutual agreement.
- 7) The approximate minimum volume off take in total for all the categories is estimated to be **20 MT** per year which may vary as per market demand.
- 8) The quality specifications for Chocolates intended to be custom packed shall be as per the standard as detailed below.

Parameter	Deliza Milk Chocolate (Compound, 35g)	Deliza Dark Chocolate (Compound, 35g)	Chocofull Caramel and Nougat Bar (25g)
<b>Physical Parameters</b>			
Appearance	Light brown, smooth, glossy, no bloom	Dark brown, smooth, glossy, no bloom	Uniform chocolate coating, smooth, glossy
Texture	Firm, melt-in-mouth, creamy	Firm, melt-in-mouth, rich cocoa	Creamy caramel/nougat, firm chocolate coat
Odour	Milky, cocoa-rich	Intense cocoa	Sweet, cocoa-rich
Taste	Sweet, creamy	Bitter-sweet, cocoa-forward	Sweet, caramel/nougat with cocoa
Size/Shape	35g, consistent mold	35g, consistent mold	25g, consistent bar shape
Uniformity	±2% weight variation	±2% weight variation	±2% weight variation
Particle Size	≤25 microns	≤25 microns	≤25 microns (coating)
Breakage	Not applicable	Not applicable	≤2% of pieces per consignment
Melting Point	40–45°C	40–45°C	40–45°C (coating)
<b>Chemical Parameters</b>			
Total Cocoa Solids	≥25% (dry matter)	≥35% (≥18% cocoa butter, ≥14% fat-free)	≥15% (in coating, ≥5% cocoa butter)
Cocoa Butter	≥10% (dry matter)	≥18% (dry matter)	≥5% (in coating)
Milk Fat	≥2%	Not specified	Not specified
Milk Solids	≥10.5%	Not specified	≥10% (coating + filling)
Vegetable Fat	≤5% (fractionated palm oil/shear butter, trans-fat <0.2g/100g)	≤5% (fractionated palm oil/shear butter, trans-fat <0.2g/100g)	≤10% (fractionated palm oil/shear butter, trans-fat <0.2g/100g)
Total Fat	≥25%	≥25%	≥22%
Sugar	≤50%	≤45%	≤55% (incl. caramel/nougat)
Moisture Content	≤1.5%	≤1.5%	≤1.5%
Acid-Insoluble	≤0.2%	≤0.2%	≤0.2%

Ash			
pH (alkalized cocoa)	6.8–7.5 (if alkalized)	6.8–7.5 (if alkalized)	6.8–7.5 (if alkalized)
<b>Microbial Parameters</b>			
Total Plate Count	≤50,000 CFU/g	≤50,000 CFU/g	≤50,000 CFU/g
Yeast and Mould	≤100 CFU/g	≤100 CFU/g	≤100 CFU/g
Coliforms	Absent in 1g	Absent in 1g	Absent in 1g
E. coli	Absent in 1g	Absent in 1g	Absent in 1g
Salmonella	Absent in 25g	Absent in 25g	Absent in 25g
Shigella	Absent in 25g	Absent in 25g	Absent in 25g
S. aureus	Absent in 1g	Absent in 1g	Absent in 1g
<b>Nutritional Value (per 100g)</b>			
Energy	480–520 kcal	480–530 kcal	480–500 kcal
Total Fat	25–31g	25–34g	18–22g
Saturated Fat	12–15g	15–18g	10–12g
Cholesterol	≤1.2mg	0mg	≤1mg
Carbohydrates	55–60g	45–50g	65–70g
Added Sugar	≤50g	≤45g	≤55g
Protein	5–7g	4–6g	4–6g
<b>Shelf Life</b>	12 months (15–25°C, <50% RH)	12 months (15–25°C, <50% RH)	12 months (15–25°C, <50% RH)
<b>Ingredients</b>			
Core Ingredients	Cocoa mass/powder (alkalized if needed), nonfat dry milk/skim milk powder, sugar, cocoa butter, vegetable fat (fractionated palm oil/shear butter)	Cocoa mass/powder (alkalized if needed), sugar, cocoa butter, vegetable fat (fractionated palm oil/shear butter)	Cocoa mass/powder, milk solids, sugar, glucose syrup (caramel/nougat), vegetable fat (fractionated palm oil/shear butter)
Additives	Soy lecithin (≤1%), natural/nature-identical vanilla flavor, stabilizers (FSSAI Appendix A)	Soy lecithin (≤1%), natural/nature-identical vanilla flavor, stabilizers (FSSAI Appendix A)	Soy lecithin (≤1%), stabilizers (FSSAI Appendix A), natural flavorings
<b>Packaging</b>			
Primary	Food-grade metallized laminate	Food-grade metallized laminate	Food-grade metallized laminate/foil
Secondary	Corrugated cardboard boxes	Corrugated cardboard boxes	Corrugated cardboard boxes
Labeling	Product name, ingredients (descending order), nutrition, net	Product name, ingredients (descending order), nutrition, net	Product name, ingredients (descending order), nutrition, net weight, batch no.,

	weight, batch no., mfg/exp date, FSSAI logo/license, storage (15–25°C), allergens (milk, may contain nuts), MILMA branding	weight, batch no., mfg/exp date, FSSAI logo/license, storage (15–25°C), allergens (milk, may contain nuts), MILMA branding	mfg/exp date, FSSAI logo/license, storage (15–25°C), allergens (milk, may contain nuts), MILMA branding
<b>Manufacturing Process</b>			
Chocolate Making	Melting (40–50°C), mixing, conching (12–24h, 50–60°C), tempering (Form V crystals), molding, cooling (10–15°C), flow wrapping	Melting (40–50°C), mixing, conching (12–24h, 50–60°C), tempering (Form V crystals), molding, cooling (10–15°C), flow wrapping	Melting (40–50°C), mixing, conching (12–24h, 50–60°C), tempering (Form V crystals)
Bar Making	Not applicable	Not applicable	Caramel cooking (110–120°C), nougat aeration, sheeting, enrobing, cooling (10–15°C), flow wrapping
Bloom Prevention	Tempering to Form V, cooling at 10–15°C, storage at <50% RH	Tempering to Form V, cooling at 10–15°C, storage at <50% RH	Tempering to Form V, cooling at 10–15°C, storage at <50% RH
<b>Quality Control</b>	In-house testing (cocoa solids, fat, moisture, microbial, nut residues ≤10 ppm if applicable), COA/COC per batch, KCMMF random sampling at Central Products Dairy	In-house testing (cocoa solids, fat, moisture, microbial, nut residues ≤10 ppm if applicable), COA/COC per batch, KCMMF random sampling at Central Products Dairy	In-house testing (cocoa solids, fat, moisture, microbial, nut residues ≤10 ppm if applicable), COA/COC per batch, KCMMF random sampling at Central Products Dairy
<b>Cost Optimization</b>			
Ingredients	Nonfat dry milk, ≤5% vegetable fat, local cocoa mass/powder	≤5% vegetable fat, local cocoa mass/powder	Higher vegetable fat (≤10%), glucose syrup, local cocoa mass/powder
Process	Shorter conching (12–24h), automated lines	Shorter conching (12–24h), automated lines	Automated enrobing/wrapping, shorter conching for coating
Packaging	Metalized laminate over aluminum foil	Metalized laminate over aluminum foil	Metalized laminate/foil, optimized corrugated boxes
<b>Tender Compliance</b>			
Supply Volume	20 MT/year (5 MT/quarter), flexible for higher demand within 15 days of indent	20 MT/year (5 MT/quarter), flexible for higher demand within 15 days of indent	20 MT/year (5 MT/quarter), flexible for higher demand within 15 days of indent
Delivery	Within 20 days of production	Within 20 days of production	Within 20 days of production
Extras	1% extra pieces + 1 testing piece free per	1% extra pieces + 1 testing piece free per	1% extra pieces + 1 testing piece free per consignment

	consignment	consignment	
Documentation	COA/COC with GST invoice, submitted to Central Products Dairy, Alappuzha	COA/COC with GST invoice, submitted to Central Products Dairy, Alappuzha	COA/COC with GST invoice, submitted to Central Products Dairy, Alappuzha
Legal Responsibility	Supplier liable for quality/quantity variations, compensates KCMMF losses	Supplier liable for quality/quantity variations, compensates KCMMF losses	Supplier liable for quality/quantity variations, compensates KCMMF losses
Facility Inspection	Allow KCMMF officials to verify manufacturing facilities pre-bid	Allow KCMMF officials to verify manufacturing facilities pre-bid	Allow KCMMF officials to verify manufacturing facilities pre-bid

- 9) **PAYMENT TERMS:** - GST invoices shall be raised and shall be submitted to Manager, Central Products Dairy, KCMMF Ltd Punnappra P.O., Alappuzha, Kerala- 688004 in the below mentioned address along with the consignment. Payment will be released within 30 days from the date of receipt of products in good condition.

<b>Bills &amp; Delivery in favour of</b>
Manager. Central Products Dairy, KCMMF Ltd, Punnappra P.O., Alappuzha, Kerala- 688004 GSTIN : 32AAAK5375M4ZD

### **PRODUCT SPECIFICATIONS**

Milma is planning to custom pack below mentioned chocolate variants.

- 1) Chocofull Caramel and Nougat Bar - 25g
- 2) Deliza Milk Chocolate (Compound) - 35g in Laminate Pack
- 3) Deliza Dark Chocolate (Compound) - 35g in Laminate Pack

**DELIZA and Chocofull are the brand names of Chocolates marketed by MILMA.**

The detailed specifications are given bellow:

#### **Specific Methods to be used in the manufacturing process**

1. **Chocolate Making** - Melting, Mixing and Conching Machines.
2. **Bar Making** - Caramel and Nougat Cooking, Mixing, Sheeting, Enrobing, Mixing and Conching Machines, Moulding, Cooling, Demoulding, Cooling and Flow Wrapping Machine

**Minimum order Quantity:**

**20 MT** per year – Order will be divided in to four quarters and each quarter order value will be for a minimum **5 MT (Total 5 MT comprising of all variants)**

The division and variant wise quantity will be placed by Central products Dairy, KCMMF Ltd, Punnappra P O, Alappuzha-688004 according to the requirement.

The party is bound to supply any quantity above MOQ according to the indents placed within 15 days from the date of indent.

**Shelf Life:**

The Product should have a shelf life of minimum **12 months** from the date of manufacture and it shall be supplied to our Dairy within a period of 20 days after production.

**Product Quality:**

Normally no modifications in the recipe will be allowed. However, Party can make changes in the given recipe, if required for conforming to the quality standards stipulated by Food Safety and Standards Act.

**Quality standards:** The physical, chemical and bacteriological quality of ‘Milma Chocolates’ and its price shall be the essence of this contract. Party shall manufacture the product as per the quality standards and recipe described in the Item Specifications and FSSAI Standards. A sample of product manufactured as per the suggested recipe shall be supplied to Alappuzha Dairy for approval before the commencement of regular supply. Party shall maintain the same quality as per this approved sample. Party shall ensure that ‘Milma Chocolates’ in said SKU’s supplied to the Dairy, confirm to the standards specified in the Food Safety and Standards Act (herein after referred to as FSSAI). If any Quality /quantity variations are reported by consumers or detected by Food Safety Officers, or any other law enforcing officers of the Government at any stage, Party will be solely responsible for the defect and offence. For the purpose of legal issues related to the quality of product, KCMMF Ltd. will be a marketing agency and all legal liabilities related to the quality/quantity of the product shall vest with the Party. Party shall also compensate the losses in this regard occurring to Dairy and its distributors and consumers.

**Damage replacement:** Additional pieces @1% of the off take, towards provision for damage replacement and another one piece as testing sample

shall be supplied free of cost along with each consignment.

**Rejection Clause:** The Quality Control Department of MILMA Central Products Dairy, Punnappra P.O., Alappuzha, Kerala will draw a random sample from each consignment of the Product supplied and verify whether the Product and packing materials conform to the legal specifications and the specifications mentioned in the Item Specification. If the quality of the product, its packing etc. does not conform to specifications or found defective otherwise, we reserve the right to reject the consignment summarily. Supplies not made as per delivery schedule are also likely to be rejected. In case of rejection of the product, we will not be responsible for payment of any damage to you.

**Visit at supplier premises:** Before finalization of the Bid, the party shall allow KCMMF officials to check & verify manufacturing facilities and processing methods at your premises without any hindrance and hesitation.

Item shall be delivered as requested and as per the requirement of the Central Products Dairy, KCMMF Ltd Punnappra P.O., Alappuzha, Kerala

No interruption in supply shall be allowed. The Supplier shall ensure the supply of the required quantity without any delay. Any loss incurred due to delay in supply of Products will be recovered from Supplier.

The rate shall be quoted for per piece of chocolate to be supplied to MILMA Central Products Dairy, Punnappra P.O., Alappuzha, Kerala- 688004 which is inclusive of cost of all raw materials, processing cost, packing cost including consumables, loading & unloading charges and transportation charges up to Central Products Dairy, KCMMF Ltd, Punnappra P.O., Alappuzha, Kerala and inclusive of GST. The artwork for the product and packing material will be given by MILMA.

## **GENERAL TERMS & CONDITIONS**

1. The damages that are caused by the supplier due to his negligence while loading and stacking and on transit will have to be compensated by the supplier.
2. In case of negligence or misconduct of supplier or his Staffs or due to the problems in operation of his transportation vehicle any loss/ damage occurred to the assets (fixed or movable) of the Dairy will be recovered from supplier's eligible bills/Security deposit.

3. Payment will be made as per the actual quantity supplied within maximum 30 days from the date of receipt of invoice through bank payment.
4. The successful bidder shall provide a security amount of Rs.5,00,000/- (Rupees Five Lakhs Only) to KCMMF Ltd. Central Products Dairy, Punnappra P.O., Alappuzha, Kerala- 688004 within 30 days after finalizing the supply contract. The security amount can also be provided in the form of Bank Guarantee. No Interest will be paid for security deposit. The security deposit will be refunded only at the end of the successful completion of the contract period. The security deposit will be forfeited in favour of KCMMF Ltd, Central Products Dairy, Punnappra P.O., Alappuzha, Kerala- 688004 in case of any violation of the terms and conditions or abandoning of the contract by the contractor without due notice.
5. The successful bidder shall execute an agreement with the undersigned in a non-judicial stamp paper worth Rs.200/- (Rupees Two hundred only) incorporating all the terms of the Tender conditions for the satisfactory fulfillment of the contract.
6. The communication to the bidder shall be channeled only through email and hence the bidders are advised to check their email regularly to get latest information's. Scanned copy of the work order will be sent to the email id of the successful bidder once the administrative formalities are completed. Therefore, regular monitoring of email by the bidder is necessary.

### **SUBMISSION OF TENDER**

1. Tenders are to be submitted online only through the e-Procurement portal of Government of Kerala [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).
2. Price bid in the prescribed form available as BOQ (Bill of Quantities) in the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).
3. **The Bidder should duly sign with seal on all the pages of the tender documents before scanning and uploading along with details shown in the Annexure.**
4. **Bidders alone will be responsible for submission of defective tenders and such tenders are liable to be summarily rejected.**
5. **The Bidder should quote for the item specified in the price bid, else bid will be treated as incomplete and will stand invalid.**

6. **The tenders will be evaluated based on the total firm price quoted for the item in BOQ.**
- 5 Opening of Tenders: - The online tenders will be opened on the date and time of opening, as notified.
- 6 Unless accepted in writing, the conditions of the tender document will be valid and no extension of time for submission of tenders will be granted on any account.
- 7 The Kerala Cooperative Milk Marketing Federation Ltd. is not bound to accept the lowest price bid offer. Managing Director (KCMMF Ltd) has the absolute right to reject any or all the tenders without assigning any reason thereof.
- 8 If there is any jurisdiction regarding **this tender, the court situated in Trivandrum alone will have jurisdiction with regard to the Contract.**
- 9 At any time prior to the deadline for the submission of tenders, Kerala Cooperative Milk Marketing Federation Ltd, for any reason, whether at its own initiative or in response to a clarifications requested by any prospective Bidder, may modify the tender documents by amendments and in such an event, it shall be binding on all Bidders who have submitted the tenders online.
- 10 Amendments if any will be brought to the notice through the online website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) or [www.milma.com](http://www.milma.com) to all prospective Bidders, and that will be binding on them.



## **ANNEXURE**

1. Name of Brand/Manufacturer/company :
2. Registered Office with complete address :
3. Head Office contact details :
4. Name of contact person :
  - Telephone No. (Land lines) :
  - Mobile No. :
  - Email ID :
5. Year of establishment :
6. Company profile :
  - (Attach supporting documents separately)
7. Moulded line capacity per day :
8. Moulded bar packing efficiency per minute :
9. Bar line capacity per day :
10. Bar packing efficiency per minute :
11. Total Production capacity(both lines) :
12. State of the Art equipments utilized :
13. Details on Infrastructure owned :
  - (Staff strength, warehouse capacity,
  - spare capacity, Equipments etc.)
14. List of companies for whom custom
  - Packing of chocolates are done
  - (Govt. /Semi Govt. /Co-op Federations/private entities)
  - (Details to be attached) :

15. Tie up projects, if any :  
(Attach details)
16. Details of accreditations/Quality certifications :
17. Accolades/awards earned :
18. Any instance of your company/products  
being black listed/banned by :  
(Govt. firms/Co-operatives/Clients)
19. Result of last customer survey conducted  
on your products :
20. All terms and conditions specified in Tender document are  
accepted or not :
21. Attach last 2 year turn over :
22. Any other input in support of Tender :
23. No. of Outlets owned with space in  
Premium segments (Metros, Airlines, Malls etc) :

Certified that the above information is true and correct to the best of our knowledge and belief:

Signature

Name and Address

Company Seal

Place:

Date: