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Kerala Co-operative Milk Marketing Federation Ltd.

Milma Bhavan, Pattom Palace P.O., Thiruvananthapuram - 695004

INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR PROVIDING ENGINEERING CONSULTANCY SERVICE FOR KCMMF LTD (MILMA)

Kerala Co-operative Milk Marketing Federation Ltd (KCMMF Ltd) invites Expression of Interest from interested Govt Agencies / Reputed Agencies/ Experts for providing Engineering Consultancy Service for KCMMF Ltd. The period of consultancy will be for a period of 1 year which may be extended further period for 3 years from the date of appointment or terminated earlier by giving notice depending up on the services provided. Interested Service Providers/Parties who meet the qualification criteria may furnish their Expression of Interest with all the necessary documents, consultancy fee for different project cost, TA/DA, other terms & conditions etc in a sealed cover along with the covering letter duly signed by an authorized signatory on or before **03.02.2021 by 14.00 hrs** at the following address:

**THE MANAGING DIRECTOR
KERALA CO-OPERATIVE MILK MARKETING FEDERATION LTD.,
MILMA BHAVAN, PATTOM P.O.
THIRUVANANTHAPURAM - 695 004**

The bidder must have minimum 10 years of experience in project consultancy service/execution in construction and expansion of new dairy plants, Milk powder plants, Cattle feed plants, Chilling Centres & Refrigeration plants.

1. The consultancy charge may be fixed on a percentage basis on each category of work (Civil/Architectural/Structural/Electrical/Mechanical).
2. The payment of consultancy charges will be released on basis of percentage of work progress.
3. In case of more requirements, the agency shall supply additional services on prior notice at the quoted rates.
4. For all disputes arising out of non-adherence of any terms stipulated above, the Managing Director of KCMMF is the competent authority and his/her decision would be final. However, the legal jurisdiction for all matters would be in Trivandrum only.

Nature of work includes:

- 1) Preparation of detailed project reports with cost estimation.
- 2) Financial and physical budgeting & planning.
- 3) Preparation of Engineering drawings and technical specification.

- 4) Preparation of tender document.
- 5) Physical implementation of the project & monitoring the progress.
- 6) Liaison with statutory bodies for getting approval etc. The applications for obtaining licence/approvals will be submitted by KCMMF.

Some of the important responsibilities the consulting agency has to take up in the above capacity are:

- 1 Preparation of detailed project reports with cost estimation, financial and physical budgeting, planning, preparation of Engineering drawings and technical specification, preparation of tender document and physical implementation of the project, in coordination with KCMMF, monitoring the progress, Liaison with statutory bodies for getting approval etc.
- 2 Monitoring and supervising the activities of Architects/Contractors and construction/execution works at project sites for getting the projects completed in a time bound manner.
- 3 Obtaining statutory/service drawings from the Architect/contractors and produce before appropriate authorities for clearance/permission for the implementation of projects and follow up action.
- 4 Periodical inspection at work sites as per requirements and provide guidance for remedial action if any.
- 5 Preparation & verification of design, drawings, estimate, tender documents etc and recommendation for approval.
- 6 To maintain correspondence files for each project separately.
- 7 To collect fortnightly progress report from the project sites, evaluate the progress with respect to the scheduled programme.
- 8 The consulting agency shall be responsible for due execution of the works by observing the time schedule, designs, drawings etc as per the prescribed quality standards.
- 9 The Engineering consultancy service described above apply to all categories related to the four Engineering disciplines of Electrical, Mechanical, Civil and Dairy Engineering.
- 10 However, in case the services of the Engineering Department are required at site, it is the responsibility of the consultancy agency to depute the Engineers at the project site who are skilled in the relevant Engineering field.
- 11 The office and allied facilities required for the consultant should be set up at his own cost.
- 12 The consultancy agency should provide all necessary technical assistance as mentioned above for the projects currently being undertaken and for the projects to be undertaken by the Federation in the future.
- 13 The consultancy agency should provide guidance for the preparation of the project proposal for various types of projects mainly for Central and State Government dairy projects.
- 14 It is the responsibility of the consultancy agency to prepare all types of drawings including civil, mechanical and electrical drawings required for the projects must be approved by the concerned Government Offices. Fees paid by the Consultancy Agency to the Government Office for the purpose of the Federation shall be reimbursed by the Federation.
- 15 The engineering services provided by the consultancy should enhance the value of the project and enhance its quality.

- 16 Professional Engineering services which might be required for discussing and explaining the purpose, need and financial requirements of the project, review available data, recommend and help the Federation to achieve supplementary data.
- 17 Various planning and reports need cooperation between different engineering specialists to provide satisfactory consultations.
- 18 Prepare documents such as final design requirements, initial drawing and the whole project report.
- 19 The main duties of engineering consultants include preparing contract plan drawings and specifications, present an idea of project construction cost, review construction practicality to specify possible problems during construction.
- 20 Special engineering services include special structural examination of building construction or existing structure, special tests, investigation and established of design requirements, geotechnical engineering services involving sampling and boring tests, analysis and recommendation, engineering required for design and construction and revising the work of other consultants to specify whether the proposed solution is viable or not.

(NB:- The above are only indicative in nature and the duties and responsibilities will vary as per requirements from time to time.)

Last date for receipt of applications:-

Application shall reach the address given below through post/courier/by hand before 14.00 hrs on 03.02.2021 KCMMF Ltd will not be responsible for postal/courier delay. The applications will be opened on the same day at 15.00 hrs.

Important:-

Canvassing in any form will lead to rejection of the application.

a. Address to which Applications to be sent:-

Managing Director
Kerala Co-operative Milk Marketing Federation Ltd.
Milma Bhavan, Pattom P.O.,
Thiruvananthapuram - 695 004
Phone: 0471-2786442, 439, 405, 406
Email: projects@milma.com / milma@milma.com
website: www.milma.com

Managing Director reserves the right to invite similar proposal from any other organization/institution/expert even though they have not participated in the EOI. Managing Director's decision with regard to the short-listing of bidders shall be final and Managing Director reserves the right to reject any or all the bids without assigning any reason.

MANAGING DIRECTOR