



Kerala Co-operative Milk Marketing Federation Ltd.

Cattle Feed Plant, Pattanakkad P.O., Alappuzha - 688 531

Ph : 0478-2831122, 0478-2831144, Email: cfp@milma.com

CFPT/P&A/PRNTG/2023/3

01.04.2023

QUOTATION NOTICE -(PRINTING&STATIONERY)

Sub:- Printing & supply of Office Stationery-Quotations Invited -2023-24

Kerala Co-operative Milk Marketing Federation Ltd, Cattle Feed Plant, Pattanakkad P.O., Alappuzha invites quotations for printing and supply of office stationary items required by us. You are requested to offer your competitive rates for printing and supply of items mentioned in the attached Annexure-I.

The offer shall be subject to the following terms & conditions:-

Terms & Conditions:-

1. Price Basis:- All prices must be quoted for the supply of the item at our Plant, including all taxes and duties, packing, loading, forwarding, freight, etc. for the safe delivery of the items and nothing will be paid on this account.
2. The items should be printed and supplied as per the specimen provided to you and as advised.
3. A sample/proof of the item should be got approved before final printing.
4. Quality:- Quality of paper, size, colour and printing should be maintained as per specification. The item supplied should be guaranteed for quality. If any item is found damaged, bad quality etc. to be replaced at free of cost.
5. Payment:- 100% payment will be released by within a week on satisfactory receipt of the items and on submission of your bills.
6. Delivery:- If your offer is accepted, an order for the printing and supply will be issued to you. Thereafter, the items should be supplied within 10 days from the date of receipt of the order.
7. The undersigned reserves the right to accept or reject any offer partially or in full without giving any explanation.
8. Validity:- Your offer will be valid for 30days from the date of offer, for acceptance.
9. The offer should be sent in a sealed cover superscribed "**Quotation for printing & stationery**" on or before 14.04.2023, 3 pm addressed to:

MANAGER
KCMMF Ltd, Cattle feed Plant,
Pattanakkad P.O., Cherthala,
Alappuzha Dist.
(Contact: 0478-2831144/145, 9846515158)

Yours faithfully

Manager

Copy to:-Finance Officer
Encl: Annexure-I



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**Kerala Co-operative Milk Marketing Federation Ltd.
Cattle Feed Plant, Pattanakkad P.O., Alappuzha-688 531**

Phone : 0478-2831100
Email : cfp@milma.co.in
Website : www.milma.com

ANNEXURE -I

Sub:- Printing & Stationery-Quotations invited for the year- 2023-24

PRODUCTION DEPARTMENT				
No.	Particulars	Specifications	Qty.	Price
1	Duty Posting Register (Duplicate)	100 pages	40 books	
2	Boiler Log Sheet Register	100 pages	30 books	
3	Temporary Work Allocation Register	100 pages	25 books	
4	Pellet Mill Operation Register	100 pages	30 books	
5	Bag Weighment Register	100 pages	30 books	
6	Hammer Mill Operation Register	100 pages	25 books	
7	Bagging Register	100 pages	30 books	
8	Permission for late entry	100 pages	25 books	
9	Man Power Utilisation	100 pages	15 books	
10	Job Card (In duplicate)	100 pages	30 books	
11	Aspiration system	100 pages	10 books	
12	Production report (In duplicate)	100 pages	40 books	
13	Material Indent Register (In duplicate)	100 pages	30 books	
14	Gate pass cum loading advice (TriPLICATE, In & Out)	100 pages	25 books	

PERSONNEL DEPARTMENT				
No.	Particulars	Specificati ons	Qty.	Price
1	Letter Head (28 X20cms)	100 pages	4 books	
2	Printedenvelop window (White)	20x10 cm	2000 Nos.	
3	Coupon Book (Milk)	100 pages	15 books	
4	Register	100 pages	20 books	
5	Register	200 pages	50 books	
6	Register	300 pages	15 books	
7	Identity Card		1000 Nos.	

QUALITY CONTROL DEPARTMENT				
No.	Particulars	Specifications	Qty.	Price
1	Analysis Register C protein.	(7.5cm x 5cm)	10 Nos.	
2	Analysis Register Moisture.	(12.5cm x 9cm)	10 Nos.	
3	Analysis Register (fibre)	(42cm x 30cm) (100 pages)	10 Nos.	
4	Feed moisture Register	(22cmx35cm)	10 Nos.	
5	Raw Material Analysis Register		5 Nos.	
6	Finished Feed Analysis Register		5 Nos.	
7	Analysis Register Sand and Silica		10 Nos.	
8	Load moisture register		10 Nos.	
9	Office note		5 Nos.	
10	Rejection note Additional Rebate note		5 Nos.	
11	Sample Card (Yellow, Light green, Light blue)	(7.5cmx5cm)	5000 Nos.	
12	Product Slip(SLBP,RICH & GOLD)	(12.5cmx9cm)	4 lakh Nos each	
13	Raw material analysis register	(42cmx30cm) 100 pages	5 books	
14	Fiber Analysis register	(22cmx35cm)	10 books	

STORES DEPARTMENT				
No.	Particulars	Specifications	Qty.	Price
1	Raw material sample sheet pink colour	(7cm x 4.5cm)	5000 Nos. each	

MARKETING DEPARTMENT				
No.	Particulars	Specifications	Qty.	Price
1	Gate pass cum loading advice(Triplicate - White, Pink, Yellow Colour)	(21cm x 13.5cm) (150 pages)	40 books	

മേൽ പറഞ്ഞ നിരക്കിൽ (GST) സഹിതം കമ്പനിക്പ്രിൻറിംഗ് ആൻഡ്സ്റ്റേഷനറി സാധനങ്ങൾ അച്ചടിച്ച് തരുവാൻ സമ്മതിച്ചിരിക്കുന്നു

ഒപ്പ് :
പേര് :
വിലാസം :

സ്ഥലം :
തീയതി :

ഫോൺ നമ്പർ-1 :
ഫോൺ നമ്പർ-2 :