

**THIS ENQUIRY LETTER WITH SCHEDULE OF QUANTITIES CAN BE DOWNLOADED FROM OUR WEBSITE [www.milma.com](http://www.milma.com) THE TENDERERS CAN QUOTE AND SUBMIT THE TENDER IN THE DOCUMENT DOWNLOADED**

No: 260/PC/PD(A):CT/2009

18 January 2010

(See Annexure)

Sir,

**Sub: Enquiry for the Construction of a Milk Products parlour and Toilet block at Milk Products Facilitation Centre, Aroor.**

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Kerala Co-operative Milk Marketing Federation Ltd, on behalf of Director, Dairy Development Department, Government of Kerala invite your item wise competitive rates for the Construction of Drive in parlour and Toilet block at Aroor Milk Products Facilitation Centre. subject to the following terms and conditions.

**1.SCOPE OF WORK:**

- 1.1. Construction of a Milk Products palour with toilet facility at Milk Facilitation Centre, Aroor, Pattanakkad.

**2.SCHEDULE OF QUANTITIES AND RATES:**

- 2.1 The specification for each item of work and schedule of quantities are given in the enclosed Annexure – 1.
- 2.2 The rate quoted shall be inclusive of all applicable taxes and duties, ESI contribution, material cost, labour cost, transportation of materials to site, loading and unloading charges and nothing extra will be paid on any account.
- 2.3 The unit rates should be quoted both in figures as well as in words. In case of discrepancy in the rate quoted in figures and in words, the rate quoted in words shall be taken as final and binding on the party. Based on the unit rates quoted, the total amount for each item of work should be worked out and indicated in the offer.
- 2.4 The unit rate quoted should be legible without any erasion/overwriting. Incase of any correction and alterations in the unit rates at the time of quoting the same should be signed in full by the quotationer.
- 2.5 Quantities indicated in the schedule are only tentative and may vary to the+/- side. However, payment will be made for the actual quantities executed at site as per the directions of Officer in charge, on unit rate basis. No extra claim shall be entertained on this account.
- 2.6. The award of work shall be on item rate contract basis and no part of the work shall be considered on percentage or lumpsum basis unless specifically agreed by the undersigned.

- 2.7. The unit rate quoted should remain firm for the entire duration of contract and nothing extra will be paid on any account.

### **3. EARNEST MONEY DEPOSIT:**

- 3.1 The offer should be accompanied by an EMD of Rs.4,000/-(Rupees Four thousand Only)
- 3.2 The EMD shall be in the form of cash or demand draft drawn in favour of Managing Director, Kerala Co-operative Milk Marketing Federation Limited.
- 3.3 Offers without EMD are liable to be rejected.
- 3.4 The EMD of the unsuccessful quotationers will be released on finalisation of the contract. The EMD of the successful quotationer will be released only after satisfactory completion of the work in all respects.
- 3.5 No interest will be paid for the EMD for the period for which it lies with the KCMMF.

### **4. VALIDITY:**

The offers submitted by the quotationer shall remain valid for acceptance for a period of 45 days from the date of opening.

### **5. PERIOD OF COMPLETION:**

All the works specified in the scope of work should be completed in all respects within 60 days from the date of receipt of work order. However, the quotationer after examining the scope of work and site conditions can specify in the offer the shortest period by which he will complete the above works in all respects.

### **6. SUBMISSION OF BILLS AND PAYMENT:**

- 6.1 Bills shall be prepared in duplicate in the name of Director, Dairy Development Departement, Trivandrum, Accounts of Milk Products Facilitation Centre,Aror and shall be submitted to the Engineer In Charge, Cattle Feed Plant, Pattanakkad for necessary certification and onward transmission to this office for payment.
- 6.2 Payment shall be released against supply of materials/submission of progressive running bills for the works completed. However, the value of each material advance/progressive running bill shall not be less than Rs.50,000/-(Rupees Fifty Thousand only)
- 6.3 After completion of the above work in all respects, the contractors should submit the final bill along with the measurement sheets for all the works.

## **7.SUBMISSION OF QUOTATIONS AND OPENING:**

- 7.1 The offer must be submitted in original in a sealed cover superscribing the name of the work, due date and time of opening.
- 7.2 The offers complete in all respects along with EMD should reach this office on or before 03.02.2010 at 14.00 hrs and the same shall be opened at 14.30 hrs. on the same day in the presence of interested quotationers/their authorized representatives.

## **8. GENERAL:**

- 8.1 The cement and steel required for the above work shall have to be arranged by the contractor at site.
- 8.2 The work should be carried out in consultation with Sr. Manager/Asst. Manager (P&M), Engineer In Charge, Cattle Feed Plant, Pattanakad or the authorized representative of the Sr. Manager (Projects) and should be strictly as per the specification and requirement.
- 8.3 The undersigned reserves the right to accept any quotation in part or full.
- 8.4 The undersigned reserves the right to accept or reject any or all quotations without assigning any reason whatsoever and no explanation can be sought on this account.

Thanking you,

Yours faithfully,

Sr. Manager (Projects)